

**21st CCLC
Handbook for
Students, Parents &
Staff**

2011-2012

**Greensboro Georgia Dreamers
Carson Middle School
Greene County High School**

21st CCLC B.E.S.T. Program

Recruitment and Retention

Initial meetings are held in August to recruit students for the 21st Century Program and to explain the purpose of the Program. Expectations regarding behavior and attendance are explained. Dates for the school year are shared. Forms are sent home to parents in order to complete the student registration process. Site Coordinators are available to answer questions from students and parents.

Rosters are generated and wait lists are created as necessary.

After the initial meeting, teachers and school administrators make referrals and recommendations for students to join the program.

Community agencies (Habitat for Humanity, DFCS) also make recommendations for students to join the program.

Parents of students also inquire about having their child join the 21st Century Program.

If space is available and if students and parents commit to the attendance, program and behavior requirements, students are permitted to join.

Students with IEP

The 21st CCLC Program serves students with an IEP. Qualified staff is available at each site to make sure the needs of students with an IEP are being met. 21st CCLC staff participate in meetings about IEP students, relay information to and from regular day and after school teachers and follow up with students during program times.

Documentation of meetings and communications are maintained with recommendations and impacts being noted.

Attendance

Students registered for the 21st Century Program are required to attend after school and Saturday sessions. If they are enrolled in a school sponsored activity or club, they check in with our after school program and receive permission to attend that other activity.

Often times, students attend another school sponsored activity for part of the day and the after school program for the remainder of the day.

If a student has multiple absences that are unexcused, contact with the student and the parents will be made to determine whether or not the student will remain a participant in the 21st Century Program.

Students with excellent behavior and attendance are often rewarded with field trips.

Equal Opportunity Employment

The 21st CCLC B.E.S.T Program does not discriminate on the basis of race, color, religion, national origin, age, disability, or sex in its employment practices, student programs and dealings with the public.

Personnel Policies

1. Criminal background checks and orientation is to be conducted for staff prior to assignment to children or task.
2. Staff are not allowed in the center who knowingly have or present symptoms of a fever, diarrhea or other contagious disease.
3. Staff shall not smoke or use tobacco either within the center premises, on the center playground or in any vehicle being used to transport children during the hours that the center is in operation.

4. Staff shall not be under the influence of alcohol, marijuana or other controlled substances on the center premises during the hours of operation or any other time or place where there are children present for whom the center staff is responsible.
5. The center shall provide for substitute staff when regular staff is absent from work. All substitute employees shall be at least eighteen years of age and undergo a criminal background check.

Criminal Background Checks

The Greensboro Georgia Dreamers, Inc will conduct a criminal background check on all individuals, paid or unpaid, who have contact with students either in person, by telephone, or internet.

Greensboro Georgia Dreamers, Inc will maintain a copy of a government issued photo identification (driver's license, passport, government identification card, etc) for every individual with a completed criminal background check for verification and monitoring purposes.

The background check process will:

be completed no later than 365 days from the previous background check thereafter,

include each individual's legal name, valid social security number, date of birth, current address and phone number,

be checked against national and state criminal databases, and;

be checked against the national sex offender database.

Fraud Policy and Procedure

All employees are encouraged to report any suspected instance of fraud, waste or abuse of resources to the Director. If the Director is the possible concern then they should report their concern to the Greene County School Superintendent.

Conviction or Negative Findings Not an Automatic Bar

A criminal conviction is not an automatic bar to employment or contact with students. The Greensboro Georgia Dreamers, Inc will consider the recency, severity, frequency, and nature of a conviction, as well as its relation to the position in question. Other factors may include the candidate's role in the crime, the candidate's actions and activities since the crime, including rehabilitation or retribution, work history, truthfulness and completeness of the candidate's disclosure of convictions, and any other relevant information. Greensboro Georgia Dreamers, Inc shall review any negative results in relation to the position in question and may also consult with necessary personnel as part of that review.

Bus Safety

The 21st CCLC B.E.S.T. Program will use Greene County Board of Education Buses to transport students to and from afterschool, Saturday and field trip events.

Every school bus owned by the Greene County Board of Education and used to transport children to and from school shall comply with the State Board of Education bus specifications.

All bus drivers shall be knowledgeable of and comply with all state laws and State Board of Education rules regarding traffic laws pertaining to the operation of school buses and on school bus operations and safety.

All bus drivers shall participate in annual mandatory training activities on traffic laws pertaining to the operation of school buses and safety as established by State Board of Education rules

and comply with procedures and regulations promulgated by the Superintendent and/or designees related to school bus operations and safety.

All bus drivers shall be familiar with the school system's Student Code of Conduct, including rules specifically applicable to school buses. Each bus driver shall acknowledge in writing that he or she has received a copy of and has read and understand this policy and all other regulations or procedures issued by the Superintendent regarding the safe operation of school buses.

Pick Up and Drop Off

The 21st CCLC Program provides bus transportation home from the after school program. The 21st CCLC Program provides bus transportation to and from Saturday and Summer Programs. Transportation is provided with the use of Greene County School System buses and drivers.

21st CCLC students are expected to follow the bus and behavior guidelines of the Greene County School System.

21st CCLC students may be picked up from the after school, Saturday or Summer programs. A parent or legal guardian must notify the site coordinator or supervising teacher when the child is picked up. This pick up is noted on the attendance sheet.

21st CCLC students may also be dropped off at summer or Saturday programs. Students are to check in with site coordinator or supervising staff member upon arrival. If at the beginning of the session, the cafeteria is the gathering place. If arriving late, come to the front office or site coordinator office.

Parents/legal guardians indicate if there are pickup restrictions on their 21st CCLC registration forms. These parent/guardian instructions will be followed by each site.

Behavior Expectations

The Greene County Board of Education and the 21st CCLC is committed to providing a safe, orderly, and productive learning environment for all students. Student behavior is based on respect and consideration for the rights of others. Students are expected to conduct themselves at all times in a manner that will contribute to the best interest of the school system. Students are expected to:

- Participate fully in the learning process – students should report to school and class on time, attend all regularly scheduled classes, remain in class until excused or dismissed, pay attention to instruction, complete assignments to the best of their ability, and ask for help when needed.
- Avoid behavior that impairs their own or other student's educational achievement – students should know and avoid the behaviors prohibited by the student code of conduct, take care of their books and other instructional materials, and cooperate with others.
- Show respect for the knowledge and authority of teachers, administrators, and other school personnel – students must obey directions, use acceptable and courteous language, avoid being rude or disrespectful and follow school rules and procedures.
- Recognize and respect the rights of others – all students should show concern for and encouragement of the educational achievements and efforts of others.

Progressive Discipline Procedures

When it is necessary to impose discipline, school administrators and teachers will follow a progressive discipline process. The degree of discipline imposed will be in accordance with the progressive discipline process unless otherwise stated.

The Code of Conduct provides a systematic process of behavioral correction in which inappropriate behaviors are followed by consequences. Disciplinary actions are designed to teach students self-discipline and to help them substitute inappropriate behaviors with those that are consistent with those that are appropriate. Disciplinary actions that may be imposed include, but are not limited to: warning and/or counseling with an administrator or

counselor, loss of privileges, parent notification or conference, detention, in-school suspension, short-term suspension, or placement in an alternative education setting.

The maximum punishment for an offense includes long-term suspension or expulsion/permanent expulsion. Maximum punishments will be determined only by a disciplinary tribunal as outlined in the Board of Education policies.

Parents or students may elect not to contest whether a student has violated the Code of Conduct or the appropriate discipline, and in such cases, an agreement may be negotiated which would include the parents or students waiving a right to a hearing before a disciplinary tribunal.

Before a student is suspended for ten days or less, the principal or designee will inform the student of the offense for which the student is charged and allow the student to explain his or her behavior. If the student is suspended, the student's parents will be notified if possible. School officials may involve law enforcement officials when evidence surrounding a situation necessitates their involvement or when there is a legal requirement that an incident be reported.

School officials may search a student if there is reasonable suspicion the student is in possession of an item that is illegal or against school rules. Student vehicles brought on campus; student book bags, school lockers, desks and other school property are subject to inspection and search by school authorities at anytime without further notice to students or parents. If asked, students are required to cooperate to open book bags, lockers or any vehicle brought on campus. Metal detectors and drug or weapon sniffing dogs may be utilized at school or at any school function, including activities that occur outside normal school hours or off the school campus at the discretion of administrators.

BEHAVIOR THAT WILL RESULT IN DISCIPLINARY PROCEDURES

Certain behaviors will result in immediate disciplinary procedures, including the following but not limited to:

- Possession, sale, use in any amount, distribution, or being under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturates, marijuana, drug paraphernalia, tobacco, or alcoholic beverage or other intoxicant
- Possession, distribution, attempted sale or sale of substances represented as drugs, tobacco, or alcohol
- Sale, attempted sale, distribution, or being under the influence of a prescription or over the counter drug: The misuse of a prescription drug or nonprescription drug shall be considered a violation of this rule; however, the rule does not apply to use of a drug as authorized by a medical prescription from a registered physician for an individual student. Matches, lighters, and drug paraphernalia are also prohibited.
- Possession or use of a weapon or dangerous instrument as provided for in Code Section 16-11-127.1: A student shall not possess, use, handle, or transmit any object that reasonably can be considered a weapon. Students who possess firearms on campus will be subject to a minimum of a one calendar year suspension and will be referred to law enforcement officials.
- Verbal assault, including threats of violence or bodily harm and/or sexual assault or harassment, of teachers, administrators, other school personnel, other students, or persons attending school-related functions: Immediate suspension and automatic referral to a disciplinary tribunal if a student is alleged to have committed an assault upon a teacher or other school personnel; possible referral to a disciplinary tribunal if a student is alleged to have committed an assault upon another student or a person attending a school-related function.
- Physical assault or battery, including sexual battery, of other students, or persons attending school-related functions: possible referral to a disciplinary tribunal if a student is alleged to have committed battery upon

another student or a person attending a school-related function.

- Physical violence against a teacher, school bus driver, or other school personnel:
 - (1) Immediate suspension and automatic referral to the disciplinary tribunal if a student is alleged to have committed an act of physical violence against a teacher or other school personnel: Expulsion for the remainder of the student’s eligibility to attend public schools for acts of physical violence found by a tribunal to have intentionally made physical contact which causes physical harm to another unless such physical contact or physical harm was in defense of himself or herself, as provided in Code Section 16-3-21; or the Board may authorize the student to attend alternative school for the period of the expulsion... The student shall be referred to juvenile court with a request for a petition alleging delinquent behavior.
 - (2) Possible punishments may include expulsion, long-term suspension, or short-term suspension for students found by a tribunal to have intentionally made physical contact of an insulting or provoking nature with the person of another.

- Bullying, which is defined as (1) any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so; or (2) any intentional display of force such as would give the victim reason to fear or expect immediate bodily harm. Sub section (a) of the Code Section 20-2-751. Possible consequences may include all of the above mentioned consequences including but not limited to assignment to an alternative school.

Sample Behavior Documentation Form

Date: _____

Student’s Name: _____

21st CCLC Site: _____

Grade: _____



**Reason(s) for Behavior Referral
Multiple Behavior Referral Will Lead to Dismissal.**

Academic Concerns	Excessive Absences	Disruptive Behavior	Lack of Effort	Other

Documentation of Parent Communication

Date of Warning	Letter	Phone	Conference	Other	Comments

Additional Comments: _____

Signature of After School Teacher: _____

Signature of Site Coordinator: _____

Parent Notification in Emergency Situations

The 21st CCLC B.E.S.T. Program will take action to close one or more of the learning sites if conditions exist that may threaten the health and safety of students and personnel.

The 21st CCLC B.E.S.T. Program is also empowered to dismiss students and personnel before the normal activity period ends if hazardous conditions exist.

If conditions are safe, students will be transported by school bus to the specified location.

Parents will be notified by radio announcements on DOCK 103.9, email distribution and phone calls.

Law enforcement and emergency services will be mobilized if necessary.

Evacuation Plans

At the time the alarm sounds to indicate the evacuation of the building, the following steps will be followed:

1. The site coordinator will obtain a book with the vehicle emergency forms and cell phone. The cell phone will enable the necessary phone calls to be made.
2. The site coordinator will immediately get the rosters and do a head count.
3. Lead the group following the assigned paths to designated safety areas away from the building and preferably not the parking lot where emergency vehicles may enter to answer the call. The students are familiar with the school evacuation plan and following the same plan used during the school day will minimize confusion.
4. Once the group arrives at the designated safety areas, there will be a head count to assure that all children present for that day are accounted for in the safe zone.
5. The children are kept in the safety areas until a program administrator or emergency personnel assesses the program site to verify its safety.

Fire Procedures

The site coordinator will see that the Emergency Plan is implemented. In case of fire, the site coordinator will also be certain that the following are done:

1. At the sound of the fire drill/alarm, staff will get the class rosters and do a head count as the group is assembled to exit the building. The staff will leave the building by the posted route. The group's leader will insure that the children are kept away from driveways and entries to allow access of emergency vehicles. Staff must provide children with an orientation on how to respond in an emergency.
2. A designated staff member ensures that the classroom has been completely evacuated.
3. Children and staff should not return to the site until fire officials declare the area safe.
4. If necessary parent will be contacted and informed of the situation and alternative pick-up if necessary.

Severe Weather/Tornado

At the time the alarm sounds to indicate a tornado or weather emergency the following steps will be followed:

1. The site coordinator or person in charge will obtain the book with the vehicle emergency forms and cell phone. The cell phone will enable the necessary phone calls to be made.
2. The site coordinator and group leaders will immediately get the rosters and do a head count.
3. Lead the group following the assigned paths to designated areas for safety away from door and windows. The children will assume the position on their knees with heads down and the hands shielding the back of the head. The students are familiar with the school evacuation plan and following the same plan used during the school day will minimize confusion.
4. As the children are assuming the position at the designated safety area, there will be a head count to assure that all children present for that day are accounted for in the safe zone.

5. The children are kept in the safety areas until a program administrator or emergency personnel assesses the program site to verify its safety after the drill or storm.

PLAN FOR STRUCTURAL DAMAGE / LOSS OF UTILITIES

Loss of power (Electricity) -- If the loss of power results in the loss of lighting to the area, the following will happen:

- Staff will keep the children together near a window for natural light.
- Flashlights will be available if necessary.
- The custodian or local school administrator and service provider will be notified.

If lighting is not adequate and it becomes a safety issue, parents and legal guardian(s) or emergency contacts will be called and apprised of the situation and requested to pick up the children.

Loss of water service or flooding/structural damage – Should there be loss of water service, parents and legal guardian(s) or emergency contacts will be called so that the children can be picked up. Should there be flooding or structural damage, the children will be moved to a safe area and parents will be contacted for pick up.

Loss of Heat -- The children and staff will be moved to the warmest and safest area in the building and will be required to wear their coats. Activities that require movement will help to keep the participants warm. If the temperature should become too uncomfortable, parents and legal guardian(s) or emergency contacts will be called and apprised of the situation and requested to pick-up the children.

Loss of Air Conditioning – The staff and participants will be required to select activities that require a minimal amount of movement. Electric fans placed in secure and safe areas along with paper fans can be used to move the air. Should the temperature get too high, parents and legal guardian(s) or emergency contacts will be called and apprised of the situation and requested to pick up the children.

PLAN FOR SERIOUS INJURY OR LIFE THREATENING SITUATION – In the event of a serious injury or life-threatening situation, the following steps will occur:

- First aid will be administered.
- 911 will be called.
- Parents, legal guardian(s) or emergency contacts will be called and informed of the situation and where the child will be transported.

PLAN FOR INJURY OR DEATH – In case of a serious injury or death, the following action steps will be taken:

- The police will be notified.
- Parent(s) or legal guardian(s) will be notified.
- If child(ren) is (are) transported to the hospital, staff will take the child(ren)'s file and accompany them to the hospital and stay until parents arrive.
- Children accompanied by staff will be moved to another area.
- The coroner will be notified.

PLAN FOR LOST CHILD OR RUNAWAY – In the event that a child is thought to be missing, the following steps will occur:

- The missing child will be identified.
- All staff will be accounted for and asked if missing child's been seen.
- An immediate search of the area will be conducted, inclusive of closets and locked rooms.
- If on a field trip, on site security will be notified immediately.
- If not located, 911 will be called along with parent(s).

Reporting Child Abuse

The 21st CCLC B.E.S.T Program shall ask all employees to make themselves aware of possible cases of child abuse and/or neglect.

The following procedure should be followed in any case of suspected abuse or neglect.

Any employee, teacher or administrator having cause to believe that a child under the age of eighteen (18) has had physical injuries inflicted other than by accidental means by a parent or caretaker, or has been neglected or exploited by a parent or caretaker, or has been sexually assaulted, shall report observations to the site coordinator, project coordinator or project director.

The coordinator/director receiving the report shall immediately report in turn to the Greene County Department of Family and Children Services. Anyone making such a report in good faith is entitled to immunity.

Sexual Harassment

All persons associated with the Greene County School System including, but not limited to, the Board, the administration, the staff, and students are expected to conduct themselves at all times so as to provide an atmosphere free from sexual harassment. Any person who engages in sexual harassment while acting as a member of the school community will be in violation of this procedure. There will be zero tolerance of sexual harassment. All matters involving sexual harassment complaints shall remain confidential.

Definition of Sexual Harassment: Unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature may constitute sexual harassment where:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of a person's employment or participation in an educational function; or
2. Submission to or rejection of such conduct by an individual if used as the basis for employment or decisions affecting such individual's education; or
3. Such conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance or creating a intimidating, hostile, or offensive working or education environment.

The Hearing Officer: The Director of Personnel or designee shall serve as the harassment hearing officer vested with the authority and responsibility of processing all sexual harassment complaints in accordance with the procedure set out below.

Procedure:

1. Any member of the school system who believes that he/she has been subjected to sexual harassment is to report the incident(s) to any school administrator. The administrator is to contact the hearing officer.
2. The hearing officer will attempt to resolve the problem in an informal manner through the following process:
 - a. The hearing officer will confer with the charging party in order to obtain a clear understanding of that party's statement of the facts.
 - b. The hearing officer will attempt to meet with the charged party in order to obtain his/her response to the complaint.
 - c. The hearing officer may hold as many meetings with the parties or gather whatever additional evidence as is deemed necessary.
 - d. On the basis of the hearing officer's perception of the situation, he or she may:
 - 1) attempt to resolve the matter informally through conciliation
 - 2) report the incident and transfer the record to the Board or its designee, and so notify the parties by certified mail.
3. After reviewing the record made by the hearing officer, the Board or designee may attempt to gather whatever additional evidence is necessary to decide the case, and thereafter impose any sanctions deemed appropriate, including termination of employment, or for a student offender, expulsion from school.
 - a. Any sanctions must be in accordance with employer contracts or agreements where applicable.
 - b. When the Board determines that sexual harassment has occurred, such determination shall be considered to be immorality with regard to State Law.

If a sexual harassment complaint is filed against the Superintendent of Schools or the Director of Personnel, the complaint shall be presented to the Board of Education and will be processed by a special hearing officer appointed by the Chairman of the Board.

INTERNET

Students are given the opportunity and, indeed encouraged, to use the “state of the art” technological equipment available in our facilities. In using this equipment, they are expected to exercise appropriate and ethical behavior. **All forms of computer trespass and tampering** are considered serious violations of school policy and will be dealt with according to the network etiquette rules and termination of privileges as outlined in the Student Technology User Agreement. For students to access the Internet, the parent and the student are required to sign and return the Technology User Agreement Statement.

Student Technology User Agreement

TERMS AND CONDITIONS

I. Acceptable Use

Consistent with the school’s educational mission and goals access to the Internet and system-wide databases is provided to all students (individual work and whole group instruction) for educational purposes and research.

All students and their parent and/or guardian shall sign a Technology User Agreement Statement saying they have read and understand the administrative procedures for using the Internet and that they understand the consequences for violation of these procedures as outlined in the conduct code.

I. Staff Supervision and Responsibilities

Staff members will become familiar with this policy and applicable procedures and will be trained in the use of appropriate telecommunications and informed of “no right to privacy.” The Technology Director and/or designee (e.g. Media Specialist) will lead this instruction. The instruction will include training and any needed clarification on this policy and applicable procedures during the school year. No staff member shall have access to the Internet within a classroom or other school setting unless the staff member has completed appropriate training and signed the Teacher Responsibility Form. When, in the course of their duties, staff members become aware of student violation of this policy, they must correct the student and address the matter in accordance with this procedure and the procedures outlined in the Greene County High School which is consistent with the Greene County Board of Education’s general disciplinary policies and procedures.

II. Security

Network security is a high priority. If the student identifies or perceives a security problem or a breach of these responsibilities on the Internet or network, the user must immediately notify the school media specialist, principal, technology coordinator, or other appropriate staff available. The student must not demonstrate the problem to other student users. Any student identified as a security risk will be denied access to the school system wide network for 10 days consecutive during which time an investigation will be conducted.

Passwords shall be kept confidential. Staff members who reveal passwords to students will be responsible for compensating the school system for any losses, costs or damages incurred by the school system relating or arising from any student violation of this policy or applicable procedures.

III. Vandalism

Vandalism is defined as “any malicious attempt to harm or to destroy the school’s network hardware, data or software”. This includes, but is not limited to, intentional uploading, downloading, or creation of computer viruses. Vandalism is also defined as utilizing any software for the purpose of monitoring the network, performing remote administration, registry management, or any other activity that might cause damage to the schools’ network system or any other system, including but not limited to devices that contain viruses or portable programs that re-boot or change the configuration of the network. Vandalism may result in cancellation of privileges and other disciplinary action as outlined in the code of conduct.

IV. Unacceptable Use of Electronic Devices

The user is responsible for all of his/her actions and activities involving the Internet and network. Some examples of prohibited conduct are listed below:

- A. Accessing, sending, or posting materials or communications that are
 - a. Damaging to another person's reputation the school's reputation, or (e.g. photos, videos, blogs, messages) the community's reputation or intended to cause emotional abuse in visual or verbal format
 - b. Abusive
 - c. Obscene
 - d. Sexually oriented, or pornographic or cause intimidation
 - e. Threatening (violent)
 - f. Harassing or contrary to the Board of Education's policy on harassment, commonly called "cyber bullying"
 - g. Illegal
 - h. Related to controlled substances
- B. Using the network or any electronic devices for any illegal activity, including violation of copyright or other contracts or transmitting any material in violation of Federal or State regulations.
- C. Copying or downloading any material, other than appropriate e-mail attachments, to a server or workstation connected to the school network without **proper permission**.
- D. Utilizing any software for the purpose of monitoring the network, performing remote administration, registry management, or any other activity that might cause damage to the school's network system or any other system. This includes but it not limited to electronic devices that may contain viruses.
- E. Attempting to read, delete, move, copy, or modify any file on the network system or deliberately interfering with the ability of other system users on the network.
- F. Wastefully using resources, (time on line, paper for printing, ink, or instructional time, etc.)
- G. Gaining access to unauthorized resources or materials
- H. Invading the privacy of individuals
- I. Creating materials and signing another person's name without consent, or forging electronic mail messages.
- J. Attempting to log onto the network using another person's password, or falsely posing as a school network administrator.
- K. Using the network to send, receive, or view messages and images that are inconsistent with the district's educational goals, objectives, and conduct guidelines.
- L. Using the network(s) in a manner inconsistent with directions from teachers and/or other school staff.
- M. Using the network while access privileges are suspended or revoked.
- V. Network Etiquette

The user is expected to abide by the generally accepted rules of network etiquette.

These include but are not limited to the following:

- A. The user must be polite. They must not use abusive language in messages to others.
- B. The user must use appropriate language. They may not swear or use vulgar or inappropriate language.
- C. The user may not reveal personal addresses or telephone numbers.

- D. The user must recognize that Internet use, e-mail, online chatting, and voice mail accounts is not private. Greene County Board of Education provides no expectation of privacy in regards to computer or other technology use. Technicians who operate the system at the schools or on the networks have access to web, e-mail, and telephone monitoring software, computer history, voice mail and e-mail accounts. Messages relating to illegal activities will be reported to the appropriate authorities and may result in legal action.
- E. The user may not use the network in any way that would disrupt its users.
- F. The user must consider all communications and information accessible via the data and telephone network to be the Greene county Board of Education’s private property with no expectations of privacy.

VI. Termination of Privileges

Student’s access to and use of the network will be discontinued when attendance is suspended or terminated, whether the termination is voluntary or involuntary. Parents and/or legal guardians can choose to terminate their child’s privileges for individual Internet use by filing a formal request in writing to their child’s school principal. If a request for termination of privileges is not filed, the parents and/or legal guardians understand that Internet access is designed for educational purposes and that student access will be monitored and filtered. Although appropriate precautions will be taken, it may be impossible for the agencies involved to restrict all controversial material. Furthermore, the parents and/or legal guardians will not hold the administrator, technology department employees, or school system employees responsible for materials acquired on the network.

Technology User Agreement Statement

I have read the Terms and Conditions regarding the legal and ethical use of technology resources, email, and the Internet for Greene County Schools. My child has permission to access the Internet at school. I understand that if my child violates the terms and conditions set forth in the Student Technology User Agreement, he/she may be denied access to computer privileges and face other disciplinary procedures.

Parent: _____ Date: _____

Student: _____ Date: _____